#### **Call for Abstracts**

You must <u>first register</u> for the meeting before you can submit your abstract. Then proceed to <u>submit your abstract</u>. The presenting author should submit the abstract.

All **abstracts** of scientific communications will be peer-reviewed by the Scientific Organising Committee and if accepted will be published in an electronic book of abstracts (PDF) exactly as submitted by the authors. Please take care to ensure all details are correct. Accepted summaries will only be published after full payment of the registration fee.

## **Calendar of Abstract Submissions**

- Deadline for Oral Communication and Poster submission: Feb 1, 2025 (17:00 GMT+1)
- Announcement of the accepted Oral and Poster communications: Mar 31, 2025 (17:00 GMT+1)
- The preference between oral communication or poster presentation should be indicated
  by the applicant during the submission process. Out of the submitted proposals, about
  30 oral communications will be selected by the Scientific Organising Committee.

### **Submission Guidelines**

Abstracts must be submitted <u>here</u>. Please note that your **registration is required** to submit abstracts, but payment is not mandatory at this stage. However, accepted summaries will only be published in the book of abstracts of the symposium after full payment of the registration fee.

Follow the step-by-step instructions.

Click on the new submission button and follow the prompt.

Step 1: Choose the desired presentation format for the abstract submission, either 1) oral, 2) poster or 3) oral and poster. Click Done.

Step 2: Input the title of the abstract. Click Done.

Step 3: Input the title, affiliation, country and affiliation address **for all authors**. Please order the authors according to how they appear in the abstract. Click Done.

Step 4: Include a short biography for the presenting author. Click Done.

Step 5: Choose one or more topics that are most suitable for your abstract. Click done.

Step 6: Upload your abstract in a word format (.docx) using the following format: **surname\_name\_oral/poster.docx.** Please use the template below. This abstract will be printed exactly as the submitted version so please ensure all details are correct. Click done. Your application is now submitted. Well done.

# TITLE IN CAPITAL LETTERS, Arial, 14, centered

(one blank line)

Author, [a] Author, [b] ... and Author [n],\*

(one blank line)

[a] Department, Institution, Address 1, E-mail address

[b] Department, Institution, Additional Address

[n] Department, Institution, Additional Address

(Two blank lines)

Main body: Single spaced text, Arial, normal, size 11; paragraphs: before 0 pt, after 12 pt; line spacing single. Justified. No indentation. **One page (max 700 words).** 

Tables and Figures should not be included in the text.

References (Reference 1: Example for journal citation; Reference 2: Example for Book citation) cited throughout the text, should be listed at the end, after one blank line, as follows. (one blank line)

```
    [1]A. Author, B. Coauthor, Angew. Chem. Int. Ed. 2006, 45, 1-5.
    [2] J. W. Grate, G. C. Frye in Sensors Update, Vol. 2 (Eds.: H. Baltes, W. Göpel, J. Hesse), Wiley-VCH, Weinheim, 1996, pp. 10-20.
```

You can have access to your abstract via the website and make changes until the submission deadline, by following the prompts provided in the email once the abstract is submitted.

**Requirements:** Abstracts must be submitted with the intention that they will be presented if selected. If a first author must cancel for some reason, it is their responsibility to designate one of the other authors as their replacement. If accepted by the Committee, the pdf of your abstract will be inserted in the book of abstracts as shown in the preview. Please be aware that it is your responsibility to fill in all data correctly and completely. Any errors in spelling, grammar or scientific fact will be reproduced as typed by the author.

### **Poster Presentation Guidelines**

Poster size is **A0 - nominally 90 cm wide and 120 cm high, in portrait format** (no landscape). A poster number will be assigned to each abstract and will be announced to the first author, along with the day of presentation. Poster presenters are responsible for setting up and removing the posters.

You must first register for the meeting before you can submit your abstract.

The presenting author should submit the abstract.

**Refund and Cancellation Policy:** See <u>Jenner website</u> for full details of refund and cancellation policy.